

Memorial Town Hall, 1 Library Street, Georgetown, MA 01833
Ph. (978) 352-5755 * Fax (978) 352-5727
BOARD OF SELECTMEN MEETING MINUTES
Memorial Town Hall
Second Floor Meeting Room
3/12/07
7:00 PM

Selectmen Present: Richard Clough, Chairman; Lonnie Brennan, Clerk; Matthew Vincent

Others Present: Stephen Delaney, Town Administrator; Janet Pantano, Administrative Assistant

Absent:

Call to Order

Mr. Clough called to order 7:11PM.

New Business

Schools/Massachusetts School Building Authority

Larry Borin, Superintendent of Schools explained that the School Building Authority requests that the board make motions and sign a form for each School. He stated that there are three Statement of Interest forms one for Perley School, one for Penn Brook School, and one for the Middle/High School.

Mr. Vincent moved that having convened in an open meeting on March 12, 2007, the Board of Selectmen of the Town of Georgetown, in accordance with its charter, bylaws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated January 31, 2007 for the *Penn Brook Elementary School*, located at 68 Elm Street which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future, such deficiencies as noted in the attached hereto; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the City/Town/Regional School District to filing an application for funding with the Massachusetts School Building Authority. Mr. Brennan seconded the motion and the motion was approved by a unanimous vote.

Mr. Vincent moved that having convened in an open meeting on March 12, 2007, the Board of Selectmen of the Town of Georgetown, in accordance with its charter, bylaws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated January 31, 2007 for the *Perley Elementary School*, located at 51 North St. which

describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future, such deficiencies as noted in the attached hereto; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the City/Town/Regional School District to filing an application for funding with the Massachusetts School Building Authority. Mr. Brennan seconded the motion and the motion was approved by a unanimous vote.

Mr. Vincent moved that having convened in an open meeting on March 12, 2007, the Board of Selectmen of the Town of Georgetown, in accordance with its charter, bylaws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated January 31, 2007 for the *Georgetown Middle High School*, located at Winter Street which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future, such deficiencies as noted in the attached hereto; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the City/Town/Regional School District to filing an application for funding with the Massachusetts School Building Authority. Mr. Brennan seconded the motion and the motion was approved by a unanimous vote.

Police Budget

Police Chief Mulligan, Lieutenant Thomson, and Sergeant Cudmore were present. Chief Mulligan explained that Officer Cudmore put together a power point presentation for the board on the Police Department Budget. Officer Cudmore narrated the presentation.

Mr. Brennan thanked the Police for their budget presentation and for adding in the 5-year projection. He asked if they had any other CIP items. Chief Mulligan stated that the major items for the building are vinyl siding, a new roof, new windows, a sign, and insulated doors for the Fire Department. He stated that they have to make sure the building is safe and secure. He stated that a new sign should be put in so people from out of town can find the building. Mr. Brennan asked about the Police communications system and why it is listed in their capital plan. Officer Cudmore stated that what they have is used and that they went out 5 years assuming that at that time the system may need to be upgraded and parts may need replacement. Mr. Vincent asked if they would want some volunteers to paint the building this summer. Chief Mulligan stated that he wants the building fixed as it should be and would be concerned with liability of volunteers. Mr. Clough stated that there are some new paints that prevent mold that could be used on the building.

Mr. Brennan moved for a 5-minute recess. Mr. Vincent seconded the motion and the motion was approved by a unanimous vote.

License

Mr. Clough stated that they had a request for a Common Victualler License for Henborg's, 269 Central Street.

Mr. Brennan moved to approve the Common Victualler License for Henborg's, 269 Central Street. Mr. Vincent seconded the motion and the motion was approved by a unanimous vote.

Old Business

Cable Advisory Board

Chuck Davis and Stuart Egenberg were present from the Cable Advisory Board. Mr. Egenberg stated that they were present to talk about the job description for the CATV Manager. He asked if the board looked at the job descriptions. Mr. Brennan gave copies of the job description he put together to the board. Mr. Delaney explained the process used for other job ads. He stated that there are no qualifications listed on the job description and they should add this. He stated that it would be a good idea to post a colleges, etc. Mr. Clough asked about the Field Production Coordinator. Mr. Davis stated Mr. Brennan added this position. Mr. Brennan explained that he added this from some discussions that they had in previous meetings and it could be a per diem position. Mr. Clough stated that at one time they talked about two committees one for contract/finance and one for production. Mr. Brennan stated that the board could review this position and get back to the Selectmen at another time. Discussion on a senior citizen filling this position under the tax incentive program. Mr. Egenberg stated that they would review the Field Position. Mr. Davis and Mr. Delaney to put a job description and ad together.

Correspondence

Mr. Brennan stated that they have received a letter from James Martineau stating that he will not be seeking reappointment to the Zoning board of Appeals.

Mr. Brennan read a letter from the Georgetown Scholarship Committee reminding residents of the Fund.

Town Administrator's Report

Warrant May 7, 2007

Mr. Delaney stated that he can remove the Taking Pride in Georgetown Article as Ms. Hartford has withdrawn the Article. He states that he has to wordsmith the document and hopes to forward to counsel at the end of the week. Mr. Vincent stated that they owe the group some time to discuss how to move forward. He stated that he would meet with them and then come back with some recommendations. Mr. Brennan stated that this board formed the committee and that the committee received funds from CPC. He stated that their decision to withdraw puts them back to Fall Town Meeting or next year.

Mr. Brennan stated that he would like to have a meeting to vote on each article and he would like to have the recommendations of the Selectmen and FinCom in the book. Mr. Vincent stated that at the next meeting they could look at and go over articles. Mr. Brennan asked about the Union Cemetery article.

Mr. Delaney stated that the motion would be crafted by counsel.

Mr. Brennan showed photos and a bar chart of the options to fix the Bailey Lane Bridge and he stated that the wording on this article would be important.

Mr. Brennan stated that the articles for the Fire Department, a strong Fire Chief, Fire Alarm, communications, and Fire Department doors still need wording. Mr. Delaney stated that the doors are in the Fire Department budget as a capital item. Mr. Vincent stated wording for the Strong Chief are in the Fire Department Advisory Board presentation. He stated that he would email the presentation to Mr. Delaney. He stated that they will ask FinCom to reserve the funds for either a part time or full time Fire Chief position. He stated that the article would dissolve the BoFE and form the position of Fire Chief. Mr. Vincent stated that on the communication/radios there are some FCC permits that the Fire Department must apply for first.

Mr. Vincent stated that on article 23 increasing Selectmen to five members, he met with Topsfield Selectmen and he will highlight issues that they discussed. He stated that there is a 60 day wait period for the selectmen additions before Town Meeting and we need to see if we have missed this deadline.

Mr. Vincent asked about a meeting with FinCom. Mr. Delaney stated that he would check with them tomorrow.

Mr. Brennan stated that he sent a letter to the Schools asking about their policy on having groups using their buildings.

Town Administrators Report

Mr. Delaney stated that the Assessors have downgraded the growth number. He asked for authorization to go forward on the CoA position and asked for guidance. Mr. Brennan explained the process that was used to review applicants for the Building Inspector position. Mr. Vincent stated that is he comfortable with Mr. Delaney going forward. Mr. Brennan stated that the last time the CoA staff, a CoA member, a Selectmen, and Mr. Delaney were present for the CoA Director Interviews. Mr. Brennan stated that he would like any applicant from Georgetown to be interviewed. Mr. Brennan stated that next week they would meet and discuss applicants and then set up interviews. Mr. Delaney stated in the past the Town Administrator and a CoA member interviewed applicants and then the BoS interviewed finalists. Mr. Brennan stated that next week in Executive Session they can give Mr. Delaney their recommendations.

Mr. Delaney stated that the Conservation Commission Agent and members were reviewing applicants.

Mr. Delaney stated that he is working on joining the ZBA position and Building Assistant position. He stated that salary is an issue.

Budget

Mr. Brennan asked if other boards need to come in and meet regarding their budgets. Mr. Vincent stated that they have not met with Park & Rec. Mr. Brennan stated that they have not met with ConCom. Mr. Vincent stated that he would like to meet with ConCom and understand how they work.

Mr. Brennan stated that he would like to have ConCom, Park & Rec, ZBA, and CoA in to a meeting. He stated that he wants the town to see what they do.

Mr. Brennan stated that he would like to open the contract on Kopelman and Paige before the reappointment in June. Mr. Clough stated that this always good to review. Mr. Vincent stated that Ropes & Gray would be a conflict to look at.

Mr. Clough stated that the next meeting would be Monday March 19.

Mr. Brennan stated that he wants the minimum and maximum on the collective bargaining issues. Mr. Vincent asked if there is a way to involve FinCom in the bargaining process. Mr. Brennan stated that there is nothing to give them now when they have something they can notify the FinCom.

Mr. Vincent moved to adjourn. Mr. Brennan seconded the motion and the motion was approved by a unanimous vote.

Meeting adjourned at 9:20PM.

Minutes transcribed by J. Pantano.

Minutes approved May 7, 2007.